

PREDOCS-UB GRANT CALL

APPENDIX I. Conditions for the call for applications for the University of Barcelona predoctoral researcher recruitment programme (PREDOCS-UB)

Condition 1. Purpose

1. The purpose of this call for applications is to select trainee predoctoral research staff through a competitive process and to regulate the procedure for the renewal of these grants in order to promote research in University of Barcelona (UB) departments and train qualified predoctoral staff in university research and teaching. This UB programme joins other public grant calls with a view to strengthening and increasing the presence of predoctoral staff at the UB.
2. The amount to be funded through the contract procedure that is the subject of this call for applications has been established in accordance with the criteria approved by the University of Barcelona Research Committee on 17 November 2025. This programme offers a total of 32 grants and, under the terms established in Condition 5, includes a call for applications for academic study periods. This call for applications is co-funded by Banco Santander.
3. One contract is reserved for candidates with a recognized degree of disability equal to or greater than 33%, subject to a prior favourable report from the Catalan Public Employment Service (SOC), which can request reports from the relevant technical teams for disability assessment and guidance. Should this reserved contract not be awarded, it will not be added to the available general-access contracts.

Condition 2. Budget allocation

1. The expenses are covered by the Office of the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination — managing centre 10020002147000, budget position D/134000100/C2026G/G00 and D/134000100/C2027G/G00, project UP0JA024; cost centre 10020002147000, budget positions and projects: D/134000100/P2029G/G00 and AR00APIF, D/134000100/P2028G/G00 and AR00APIF, D/134000100/P2029G/G00 and AR00APIF, D/134000100/P2030G/G00 and AR00APIF — up to a total of **3,698,022 euros**, with the following estimated yearly distribution:

	2026	2027	2028	2029	2030
Trainee research staff contracts	€194,670	€783,546	€817,744	€968,567	€933,495

The recruitment of the grant recipients during the financial year 2026 is conditional on the real availability of sufficient funds in the University of Barcelona budget.

By virtue of the agreement signed in September 2024 with Banco Santander, which is valid in 2025, Banco Santander provides funds totalling 300,000 euros.



Condition 3. Hiring conditions

3.1. Legal framework

1. Successful candidates sign a full-time trainee predoctoral researcher contract for the entire term of the contract.
2. The predoctoral contract is governed by articles 20 and 21 and the first additional provision of Spanish Law 14/2011, of 1 June, on science, technology and innovation and by its amendments under Spanish Law 17/2022, of 5 September; by Royal Decree 103/2019, of 1 March, approving the statute of predoctoral trainee research staff, amended by Royal Decree 251/2024, of 10 December; and, as a supplementary document, the revised text of the Workers' Statute Law; by all other applicable labour legislation; by the applicable collective agreement; and by the wishes of the parties as expressed in the employment contracts, which may not under any circumstances include conditions that are less favourable for the contracted person or contrary to those provided for in law or in the applicable collective agreement.

3.2. Subject of contract

1. The contracted predoctoral researcher must carry out research tasks in a specific, innovative research line or project while at the same time completing the activities in the doctoral programme that lead to the acquisition of the skills and abilities needed to obtain the official doctoral degree. They may not be required to carry out any other activity that might undermine the contract's research and educational purpose. The subject of the contract shall also include a maximum of 12 months of postdoctoral guidance, following the defence of the doctoral thesis. In any case, the total duration of the contract may not exceed the maximum term provided for in paragraph 3.3.1 below.
2. The predoctoral researcher can collaborate in teaching tasks. This teaching collaboration shall be for a minimum of 120 hours and a maximum of 180, over the entire term of the predoctoral contract. In no case may any such activity exceed 60 hours per year. The assignment of teaching is educational in nature and is the responsibility of the head of the department to which the thesis supervisor is attached; in any case, it must be done in accordance with the Regulations governing teaching collaborations by staff with a trainee predoctoral research contract at the University of Barcelona, approved by the Governing Council on 5 December 2019.

3.3. Duration

1. Predoctoral contracts are awarded for a maximum of four years. However, the contract may be terminated if the successful candidate does not pass the mandatory annual assessment by the doctoral programme's academic committee, as provided for under Condition 3.9.
2. When the contract is signed with a person with a recognized disability, it may be extended up to six years, including all extensions. To this end, consideration will be given to the characteristics of the



research activity and the extent to which the degree of the limitations stemming from the disability impacts performance of that activity, subject to a prior favourable report from the Catalan Public Employment Service (SOC), which can request reports from the relevant technical teams for disability assessment and guidance.

3. Situations of temporary incapacity and periods of full-time leave during pregnancy; risk during pregnancy and breastfeeding; childbirth, maternity, paternity, adoption, guardianship for the purposes of adoption, foster care, accumulated breastfeeding allowance, or similar situations related thereto, as well as periods of full-time leave for reasons of work-life balance or care for minors, relatives or dependants and extended leaves of absence to care for children or a family member or for reasons of gender-based violence, during the contract period will be excluded from the calculation of the contract's duration.

The contract will be extended for a period corresponding to the total reduction in hours for periods of part-time leave taken during the contract for childbirth, maternity, paternity, adoption, guardianship for the purposes of adoption, or foster care, and the reduction of work hours due to breastfeeding, premature birth, or hospitalization following childbirth, legal guardianship, care for minors suffering from cancer or serious illness, care for family members involved in an accident or suffering from a serious illness or for dependants, or for reasons of gender-based violence, and reduced working hours for situations similar to the foregoing, as well as for reasons of work-life balance or care for minors, relatives or dependants.

4. Any time that the researcher has been employed under the same type of contract, whether at the University of Barcelona or another institution, will be subtracted from the maximum duration of the contract, in accordance with Article 6 of Spanish Royal Decree 103/2019.

5. Upon termination of the contract, in accordance with the duration provided for in this call for applications, the predoctoral researcher may not undertake any teaching activity or other activity related to the research group in which they completed their contract. They may continue the activities related exclusively to their work towards the doctoral thesis, provided they are still enrolled in the doctoral programme.

6. Upon termination of the contract, the researcher, as an employee, will be entitled to compensation equivalent to that provided for fixed-term contracts under Article 49 of the recast text of the Workers' Statute.

3.4. Remuneration

1. The gross salary for the contract, to be paid in fourteen instalments, is as follows:

First year and second year of contract: payment equivalent to 56% of the salary established for Group I non-statutory employees in the salary table contained in the Single Collective Agreement for non-statutory employees of the General State Administration.

Third year of contract: payment equivalent to 60% of the salary established for Group I non-statutory employees in the salary table contained in the Single Collective Agreement for non-statutory employees of the General State Administration.



Fourth year of contract: payment equivalent to 75% of the salary established for Group I of non-statutory employees in the salary table contained in the Single Collective Agreement for non-statutory employees of the General State Administration.

If the predoctoral researcher has held a contract at another institution without having completed the maximum duration thereof, the corresponding remuneration in accordance with Article 7 of Spanish Royal Decree 103/2019 shall apply, considering the period spent at the other institution.

2. The corresponding tax withholdings will be applied to the above amounts, in accordance with current regulations. Payment will be made monthly in arrears and directly to the contracted predoctoral researcher once the contract has been formalized. Double payments are made in the months of June and December.

3. The salary of the predoctoral researcher may be increased from the research group's eligible funding, subject to a prior request sent to the competent vice-rector. This increase, which should be consolidated over the full contract period, must be indicated in the contract and be made in accordance with current labour and tax law. The increase must include compensation for termination of the contract and other corresponding supplements.

3.5. Other economic concepts

1. The University of Barcelona will cover the amount of the public fees for doctoral thesis supervision, tutorials and continuous assessment up to a maximum of four enrolments, provided the predoctoral researcher has been under contract for at least three months.

2. The cost of academic record management must be covered by the predoctoral researcher.

3.6. Working conditions

The working hours, breaks, holiday allowance, leave and all other conditions are those established for trainee research staff in the collective agreement for teaching and research staff at Catalan public universities.

3.7. Conflicts of interest

The regulations on conflicts of interest provided for under Catalan Law 21/1987, of 26 November, on conflicts of interest for Catalan government employees shall apply.



3.8. Rights and obligations

1. The predoctoral researcher must respect the principles set out in the European Code of Conduct for Research Integrity and Article 11 of Spanish Royal Decree 103/2019 and has the rights and obligations recognized under current law, internal UB regulations and, in particular, articles 12 and 13 of Spanish Royal Decree 103/2019, the signed trainee predoctoral research contract, and the terms of this call for applications.

2. In addition to those provided for in the regulations indicated in section 3.1, the predoctoral researcher has the following obligations:

- a) To join the thesis supervisor's department and the designated research group by the deadline and under the conditions established by the University.
- b) To continue their doctoral studies, formalizing their enrolment in the doctoral programme each academic year, except in the postdoctoral guidance period, and to meet the objectives of the submitted research plan. This plan may only be modified with the consent of the doctoral programme's academic committee. To this end, the Student Grants and Financial Aid unit must be informed of any such modifications by means of the corresponding report.
- c) To complete the established teaching collaboration programme, in accordance with the terms of this call for applications.
- d) To submit annual reports to enable the monitoring of the predoctoral contract, as provided for in paragraph 3.9 below.
- e) For persons from outside the European Community: to ensure the continued validity of the corresponding residence and work permits.
- f) To request authorization from the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination to make any change that may have a bearing on the effective execution of the contract.
- g) In the event of withdrawal from the contract: To use the standardized form to notify the Student Grants and Financial Aid unit at least 15 days in advance of the effective withdrawal date.
- h) To submit, within a maximum of one month from completion of the contract or from the date of withdrawal, a final report on all work carried out and the results obtained.
- i) To notify the Student Grants and Financial Aid unit (Trainee Research Staff Grants section) of the expected thesis defence date as soon as it is known.
- j) To request authorization from the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination, with the prior approval of the head of department, to carry out mobility stays. In any case, all assigned teaching obligations must be met.
- k) To respect obligations deriving from the resolutions of the Governing Council of 22 July 2019 concerning the design of a data management and open-access publishing plan.

3. Successful candidates must meet the deadlines for submitting their doctoral thesis and any applicable extensions, in accordance with the Doctoral School's regulations for the submission of doctoral theses. If work on the thesis was started prior to signing the contract, the submission deadlines will not be affected.

4. Trainee predoctoral research staff may approach the head of the department to which they are attached regarding any issues related to the performance of their obligations.

5. The vice-rector responsible for matters pertaining to doctoral studies at the UB is responsible for receiving and processing any incidents, complaints or concerns communicated by trainee predoctoral research staff.

6. The thesis supervisor has the following obligations:

- To ensure that the predoctoral researcher is supervised throughout the grant period.
- To guarantee educational support throughout the contract period.
- To plan and provide guidance on the thesis research project to ensure that it is educational, original and innovative.
- To supervise the progress and monitoring of the work plan, provide the necessary guidance and professional and scientific assistance, and ensure feasibility and coherence in relation to the research group or line to which it is attached.
- To ensure a suitable ethical and academic level throughout the writing of the doctoral thesis and establish a relationship of respect and equality with the trainee researcher.

3.9. Annual report

1. The continuity of the predoctoral contract, up to the maximum duration provided for in the call for applications, is contingent on the submission of an annual renewal report, using the specific template provided. The report must include:

- a) Certification of having received a favourable progress report from the academic committee of the doctoral programme in which the predoctoral researcher is enrolled.
- b) A certificate issued by the head of department indicating the number of teaching hours completed and the type and nature of the teaching activity.

2. The reports must be submitted to the Trainee Research Staff Grants section during the second half of July.

3. An unfavourable progress report will be cause for termination of the grant and the contract.

4. The predoctoral researcher must maintain an up-to-date CV in SIRA.

3.10. Expiry of contract

1. The predoctoral contract will expire at the end of the term stipulated in the contract or in the event of other causes provided for in the Workers' Statute. If the doctoral thesis is defended before the end of the contract, the contract will remain in force for the purpose of postdoctoral guidance for a maximum period of 12 months, which may not, in any case, exceed the maximum duration of the contract. If the contract is terminated in response to a complaint, the complainant must give the other party notice of the termination at least 15 days in advance.

2. The contract may also be terminated if the predoctoral researcher fails to formalize their enrolment in the doctoral programme in the periods established by the University, except during the postdoctoral guidance period.

Condition 4. Candidate selection procedure

4.1. Candidate requirements

1. This call for applications is intended for natural persons meeting all the following requirements by the application deadline:

- a) They must be enrolled full time in a doctoral programme at the University of Barcelona. Applications will also be accepted in the following cases: 1) if the candidate has been accepted on a doctoral programme but not yet enrolled; 2) if the candidate holds a university degree qualifying them to access doctoral studies earned after 1 January 2022; 3) if the candidate is enrolled, for the academic year 2025-2026, in master's degree studies that grant access to the doctoral programme for the academic year 2026-2027. In all three cases, the candidate must be enrolled in a doctoral programme by the time the contract is signed. The contract start date may not be postponed if the enrolment has not been completed for reasons attributable to the doctoral student, such as failing to complete the master's degree on time.
- b) They must not already hold a doctoral degree.
- c) They must have an average grade of 6.5 or higher in their academic transcript, considering both their bachelor's degree and master's degree.
- d) They must not yet have defended their doctoral thesis.
- e) They must not have been employed under this type of predoctoral contract, whether at the same institution or any other, for a period of more than four years, including any extensions, except in the case of people with recognized disabilities, for whom this period of past employment may not have been longer than six years. If the candidate has previously had a predoctoral contract for a period of less than four years, they may be contracted for the time remaining until they reach the maximum duration.
- f) They must have the support of a PhD-holding member of the UB's statutory or non-statutory teaching and research staff. This support must sufficiently guarantee the supervision and monitoring of the candidate's doctoral thesis. To this end, ICREA researchers attached to the UB are considered permanent PhD-holding teaching and research staff.

For the purposes of these conditions, part-time staff, staff on extended leaves of absence, visiting professors and emeritus professors are not considered to meet the requirements for permanent affiliation.

During the first year of the contract, changes of thesis supervisor will only be accepted for reasons of force majeure. The end of the thesis supervisor's contractual relationship with the University is not considered force majeure.

- g) They must have a thesis supervisor who:



- has entered their ORCID identifier in their SIRA curriculum vitae; and
- is part of an ongoing competitive research project or research or knowledge transfer agreement or contract with public institutions or private companies at the time the application is submitted. SGR research support grants are not considered competitive research projects, research agreements or research contracts. The candidate's research plan must fall within the scope of the activity carried out by the research group or in the competitive research project, research agreement or research contract in which their thesis director is involved. With regard to research projects, the Research Committee only considers projects that are funded, recognized and managed at the UB or at any of the UB Group foundations. Projects that have been awarded funding but have not yet started will be considered, provided they are duly accredited.

h) For persons from outside the European Community and those who cannot be included within the scope of the treaties signed by the European Union and ratified by Spain: They must have the corresponding work and residence permits before signing the predoctoral contract and ensure that these permits remain valid for the duration of the contractual relationship.

2. Candidates may submit the application for a single doctoral programme, to which the researcher supporting the application must be attached.

3. Grant recipients must be enrolled in a doctoral programme at the time the contract is formalized. They must remain enrolled in the programme for the duration of the contract, except during the postdoctoral guidance period.

4.2. Application and supporting documentation

1. Interested parties must complete the application, attach the corresponding documentation and confirm the submission of the form, which can be accessed through the UB's [Electronic Office](#) or the [third-cycle grants website](#).

They must also complete the form provided on the [Banco Santander platform](#).

Candidates who apply for the grant but do not complete the Banco Santander form will be excluded from consideration. Similarly, candidates who only complete the application through Banco Santander will also be excluded.

2. The following documents must be attached to the application:

a) For studies not completed at the UB, including courses taken abroad: Copy of the candidate's personal academic transcript for the completed university studies (bachelor's degree, pre-EHEA degree, master's degree) stating the grades obtained in the relevant exam sittings expressed as failed (S), passed (A), merit (N), excellent (E) or excellent with honours (MH), the corresponding numerical marks, the credits earned or the date the qualifications were awarded, as well as the corresponding certified translation, where applicable.



- b) For studies completed outside Spain: Statement of equivalence of average grade from the Spanish Ministry of Education, Vocational Training and Sports for both the bachelor's degree and master's degree studies.
- c) Curriculum vitae in the SIRA platform's CVN format, listing all those merits the candidate deems relevant.
- d) Brief description of the research plan or project, making express mention of the merits associated with the project as defined in the ranking criteria.
- e) Report by the thesis supervisor referring to the candidate's research plan or project, with the approval of the doctoral programme's coordinator.
- f) Proof of disability, where applicable.

Given the competitive nature of the call for applications, the documents defined in points c, d and e will not be considered rectifiable in the period for claims concerning documentation. The assessments will be performed based on the documents submitted with the application.

4.3. Period for submission

1. Applications will be accepted from 19 January to 13 February 2026 (the application period closes at 2 p.m., Barcelona time).
2. If the application is incomplete or requisite supporting documents are missing, candidates will be notified of the need to rectify the omission or submit the missing documents within ten working days. Candidates who fail to do so will be considered to have withdrawn their application, subject to a prior resolution, which must be issued as provided for under Article 21 of Spanish Law 39/2015, on common administrative procedures for public administrations. Candidates will be notified on the basis of the lists of applications with incomplete documentation published on the [website](#) and in the UB's Electronic Office. During this period, submitted applications may not be reformulated.
3. Once the period for submitting missing documents has closed, the applications are assessed.

4.4. Evaluation and selection

1. The Research Committee assesses the applications, awarding a maximum of 10 points to the each candidate, according to the general assessment criteria indicated in these conditions.
2. To assess the applications, the Research Committee may request the assistance of a technical assessment committee made up of experts from the pertinent knowledge areas, tasked with assessing the merits listed on each candidate's curriculum vitae. The composition of this technical committee is announced after the application submission deadline.

The merits associated with each candidate's research project or plan are assessed jointly by the Office of the Vice-Rector for Research, the Office of the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination, the Office of the Vice-Rector for Entrepreneurship, Innovation and Knowledge Transfer, the Office of the Vice-Rector for Internationalization Policy, and the Office of the Vice-Rector for Equality, Inclusion and Gender. All persons involved in the assessment must adhere

to the rules for abstention and recusal provided for under Spanish Law 40/2015 on the Legal Regime of the Public Sector.

3. The academic transcript is worth a maximum of five points. The number of points awarded is calculated on the basis of the candidate's bachelor's degree, pre-EHEA degree or diploma and master's degree, using the following weighting:

- 80% for the bachelor's degree, pre-EHEA bachelor's degree or diploma, and
- 20% for the master's degree.

If a candidate's bachelor's degree had a total study load of 300 credits and the 60 master's degree credits are therefore not necessary for admission to the doctoral programme, the bachelor's degree or pre-EHEA accounts for 100% of the score. This calculation is also used when the 60 credits for the master's degree have not yet been earned at the time of application.

The average grade for the candidate's bachelor's degree, pre-EHEA degree or diploma and/or master's degree is calculated according to the following formula:

$$Nm = \text{sum } (NCm * Qm) / \text{total Cs}$$

Nm = average grade

NCm = number of credits for subject area

Qm = grade for subject area (numerical grade)

total Cs = total completed credits

If the subject area has been graded with qualitative marks, the value Qm is obtained according to the [equivalence tables](#) approved by the Academic Committee of the Governing Council on 10 October 2006.

If the studies were completed at a faculty or university school outside Spain, the value of the average grade (Nm) is that provided in the statement of equivalence of average grade, which, once the University of Barcelona has conducted the relevant checks, the candidate requests through the [website](#) of the Spanish education ministry.

If a candidate holds more than one university degree, only the average grade for the course most closely related to the requested research project is considered. If the most closely related course is second-cycle only, the value Nm is the arithmetic mean of the two courses.

The average grade for the transcript for the bachelor's degree and master's degree is weighted with the average grade for the studies corresponding to the UB according to the following formula:

$$Np = (Nm - Ne) / Dte$$

Np = weighted grade

Nm = average grade of the candidate

Ne = degree grade point average

Dte = standard deviation of studies



The candidate's standardized grade on a scale of 10 is calculated according to the following formula:

$$Nf = (Np + 10) - Npx$$

Npx = maximum weighted score of candidates

The final assessment of the academic transcript is calculated according to the following formula:

$$AE = 0.4*Nfg + 0.1*Nfm \text{ (or } Nfg\text{)}$$

Nfg = standardized grade on a scale of 10 corresponding to the bachelor's degree, pre-EHEA degree or diploma

Nfm = standardized grade on a scale of 10 corresponding to the master's degree

4. Merits listed in the candidate's curriculum vitae are worth a maximum of 1 point. The specific criteria are established by the Research Committee, which may delegate their application to the technical assessment committee. Assessment may take into account the following merits: publications; conference contributions; extended periods of study at other faculties or university schools through Erasmus, Seneca or similar programmes; and any grants and prizes obtained. In any case, the specific criteria are established by the Research Committee and published on the Student Grants and Financial Aid website and in the UB's Electronic Office.
5. The merits linked to the project presented by the candidate have a maximum value of one point and are detailed in Appendix II of the terms and conditions. The specific criteria are established by the Research Committee, which may delegate their application to the Office of the Vice-Rector for Equality, Inclusion and Gender, the Office of the Vice-Rector for Research, the Office of the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination, the Office of the Vice-Rector for Entrepreneurship, Innovation and Transfer, and the Office of the Vice-Rector for Internationalization Policy. Assessment may take into account the following merits: if the supervisor is a junior member of the teaching and research staff; if there is interdisciplinary co-supervision; if the project contributes to a sustainable development goal (SDG); and the gender dimension. In any case, the specific criteria are established by the Research Committee and published on the Student Grants and Financial Aid website and in the UB's Electronic Office.
6. The thesis supervisor's assessment has a maximum value of three points. The specific criteria are established by the Research Committee and are published on the Student Grants and Financial Aid website and in the UB's Electronic Office.
7. The Research Committee may ask candidates for any clarifications it deems necessary.
8. Once the criteria have been applied and on the basis of the total scores awarded, the Research Committee draws up a draft list of candidates ranked by score and a list of excluded candidates, indicating the grounds for their exclusion.

Prior to the resolution of the call for applications, the Office for Internal Control, Risks and Corporate Social Responsibility assesses compliance with the multi-year spending conditions established and approved in this resolution and reports to the Economic Committee of the Board of Trustees.

9. The ranked list and list of excluded candidates are published. Candidates have a period of ten working days to submit any allegations they deem appropriate. Following this period, and once the corresponding allegations have been settled, the Office of the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination, by delegation of the Rector, resolves the call for applications in an announcement that includes the list of awarded grants and the ranked candidate list.

10. The Research Committee's proposal and the final resolution on the award of grants, as well as all information related to this call for applications, are published on the Grants [website](#) and in the UB's Electronic Office.

4.5. Formalization of the contract

1. Once the decision on the award of grants has been announced, successful candidates have a period of ten working days to formalize their acceptance. To do so, they must submit their acceptance document and any other documents needed to sign the contract to the Trainee Research Staff Grant section. Otherwise, candidates will be considered to have declined the offer and will be substituted, in accordance with the criteria for the distribution of grants described in Appendix II of the call for applications. Should a candidate expressly decline the offer of contract, the same procedure will apply. The predoctoral contract comes into effect on 1 October 2026. The acceptance of the grant must also be formalized through the Banco Santander platform.

2. Successful candidates from non-EU countries who are waiting for a work permit have until 1 February 2027 to formalize the contract.

3. The signing of the contract entails a commitment to abide by all the general obligations arising from these terms and conditions and the measures established in this call for applications and in the contract itself. The candidate must be familiar and comply with the specific regulations in place at the University of Barcelona and abide by the relevant regulations on occupational risk prevention.

4. The predoctoral researcher will be attached to their thesis supervisor's research project or department.

4.6. Substitutions

1. Any cancellations of contracts due to withdrawal or other causes may be covered up to six months after publication of the decision on the award of contracts, by resolution of the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination.

2. Withdrawals are substituted in accordance with the procedure established in Appendix II of these terms and conditions.



Condition 5. Academic study periods

Academic study periods are offered each year to recipients of PREDOCS-UB contracts who are in the second or subsequent year of their contract. The total funding for these stays is established in the specific regulations.

Stays must last a minimum of one month and a maximum of three months. Periods during which the contract is interrupted are excluded. Applications for academic study periods may be non-consecutive, provided the first period is for at least one full month.

Grants for academic stays cover living and travel expenses, in accordance with the provisions made in the relevant regulations.

These grants may not be combined with other sources of funding for the same purpose.

To be eligible for a grant, candidates must take part in the specific call for applications when it is announced.

Condition 6. Final provisions

6.1. Dissemination

The Student Grants and Financial Aid unit must ensure the maximum dissemination of this call for applications, which in all cases must be published in the UB's Electronic Office and on the website of the Trainee Research Staff Grants section.

6.2. Interpretation

Any doubts pertaining to the interpretation of these terms and conditions or disputes arising from their application will be resolved by the Vice-Rector for Doctoral Studies, Trainee Research Staff, Talent Attraction and Dissemination.

6.3. Publication of administrative decisions

1. Administrative decisions pertaining to the procedure for the award of grants must be published in the UB's Electronic Office for the purpose of calculating deadlines and to give due public notice.
2. However, for information purposes, they may also be published on noticeboards and on other websites. The competent body may also decide to send personal notifications, at its discretion.

6.4. Appeals



1. If an interested party wishes to contest an administrative decision issued under this grant call, irrespective of the immediacy, or otherwise, of its execution, they may choose to open contentious administrative proceedings through the courts of Barcelona, within a period of two months starting the day after the decision is announced, in accordance with the provisions to this effect made in articles 8 and 46 of Law 29/1998, of 13 July, on contentious administrative jurisdiction.
2. Nevertheless, interested parties may choose to file an appeal of reversal with the body that issued the decision, within one month from the day after its publication, in accordance with articles 123 et seq. of Spanish Law 39/2015. In this case, contentious administrative proceedings may not be opened until the appeal for reversal has been expressly or implicitly resolved.
3. Interested parties may also lodge any other appeal they deem appropriate in defence of their rights.

6.5. Procedure deadlines

1. The month of August is a period of inactivity for all purposes related to this procedure, including the resolution of administrative appeals.
2. The deadline for announcing the decision regarding the applications received is six months from the date on which the call for applications is published on the UB website. Once this period has elapsed, all applications will be considered to have been rejected.

6.6. Right to information pertaining to the processing of personal data

1. Personal data are processed under the authority of the General Secretary's Office of the University of Barcelona, with the postal address Gran Via de les Corts Catalanes, 585, 08007 Barcelona and the email address secretaria.general@ub.edu.
2. Data are processed for the purpose of managing trainee predoctoral research contracts announced by the UB.
3. The lawful basis is the performance of a task carried out in the public interest (Catalan Law 1/2003, of 19 February, on Catalan universities; Spanish Organic Law 6/2001, of 21 December, on universities; and Law 38/2003, of 17 November, on general subsidies). Express consent is required for the processing of special categories of personal data.
4. Data will be stored during the period required to fulfil the purpose for which they were collected and to determine any possible responsibilities deriving therefrom.
5. The recipients are the University of Barcelona and, where applicable, the designated data protection officers.

The University communicates the following information to Universia Holding, SL (subsidiary of Banco Santander, SA, and owner of the Banco Santander platform): whether or not the grant has been awarded, the amount awarded, and any modifications to the grant that may occur.

If a candidate is contracted as a member of the predoctoral research staff, the relevant data will also be transferred to the tax authorities and the Social Security General Treasury. In addition, the award proposal, the ranked candidate list, the list of excluded candidates and the final decision on the award of grants will be published on the UB website indicated in these terms and conditions. Data will not be disclosed to third parties unless there is a legal obligation to do so. In such cases, only the pertinent data are sent.

6. Data subjects may access their data and exercise their rights of rectification, erasure, objection, restriction of processing and data portability by sending written notice to the General Secretary's Office of the University of Barcelona by ordinary mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or by email (secretaria.general@ub.edu). A photocopy of the Spanish ID document (DNI/NIE) or other valid form of identification must be attached.
7. Data subjects who consider that their rights have not been given due consideration may contact the University of Barcelona Data Protection Officer by ordinary mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or by email (protecciodedades@ub.edu).
8. Complaints may also be filed with the Catalan Data Protection Authority.
9. From the aforementioned platform (owned by Universia Holding, SL), the UB will receive the identifying details and any academic and professional data entered. The above paragraphs are also applicable to these data.
10. By submitting an application, candidates declare that they have read the right to information clauses and, should they provide any data pertaining to third parties, undertake to provide those third parties with the content of these clauses.